



United Nations Development Programme

Country: Turkmenistan

Annual Work Plan 2024

Project Title:	Developing a National Adaptation Planning Process in Turkmenistan
UN SCDF Outcome(s):	Outcome 3: By 2025, there is effective design and implementation of disaster risk reduction and climate adaptation and mitigation measures, enabling a more rational use of resource, increased resilience, and 'green' economy transition.
Expected CP Outcome Indicator(s):	Indicator 3.1. Number of gender-sensitive adaptation and mitigation measures implemented and scaled up (SDG13.2.1; 13.3.2). Indicator 3.4. Number of nationwide, sectoral or community-based plans, investments and/or measures implemented for the sustainable and integrated management of land, water, biological diversity, energy and other natural resources that take into account gender aspects (SDG 6.4, 6.3 and 15.1.1, 15.2.1, 15.3.1).
Expected Output(s):	Output 3.1: Policy and regulatory framework is strengthened to facilitate climate change adaptation and mitigation, disaster risk reduction and monitoring mechanisms. Output 3.2: Strategic plans and investments are designed and implemented to promote water efficiency, sustainable land use, conservation of biodiversity, ecosystems management, restoration of degraded lands, disaster risk reduction, sustainable energy, use of renewables, and green urban development with gender equality and women's empowerment considerations.
Implementing partner:	United Nations Development Programme
Responsible Parties:	UNDP, Ministry of Environment Protection of Turkmenistan, Ministry of Agriculture of Turkmenistan, State Committee on Water Management, Hyakimlik of Ashkabat, Hyakimlik of Dashoguz, Mejlis, Union of Industrialists and Entrepreneurs, Women's Union, etc.

Brief Description

The project is focused on developing a national coordination mechanism and governance processes for conducting adaptation planning and measures and on strengthening the evidence base within the water sector so as to provide the information required for effective decision-making. The project will also increase the capacity of those involved in adaptation planning as within the water sector and adaptation planning in general.

Programme period:	Country 2021-2025	Programme:	Total allocated resources:	\$981,221.03
Project Title:	Developing a National Adaptation Planning Process in Turkmenistan		• UNDP/GCF	\$981,221.03
Start date:	01/01/2024			
End date:	31/12/2024			

Agreed: _____

Ministry of Environment
Protection of Turkmenistan



Date: _____

Agreed: _____ UNDP in Turkmenistan



Date: _____



Annual Work Plan
 UNDP/GCF "Developing a National Adaptation Planning Process in Turkmenistan"
 Period: 01.01.2024 - 31.12.2024
 Budget: \$981,221.03
 Financing resource: Green Climate Fund

Outcome 1:
 AN INSTITUTIONAL FRAMEWORK TO IMPLEMENT THE PARIS AGREEMENT IS ESTABLISHED

60000- Staff (Technical)	\$7,042
71200- International Consultants	\$50,000
71300-National consultants	\$13,500
71400-Service contracts	\$34,400
71600-Travel	\$15,306
74200-Communication and publications	\$3,000
74500 - Miscellaneous	\$4,714
75700-Workshop and meetings	\$20,000
Total GCF	\$147,961.57

EXPECTED INTERIM RESULTS	PLANNED ACTIVITIES	TIMEFRAME												RESPONSIBLE PARTIES	Budget Code	Amount	
		January	February	March	April	May	June	July	August	September	October	November	December				
Output 1.1: A coordination mechanism to implement the adaptation components of the Paris Agreement established and operationalized	1.1.1: Review of existing institutional system and development of coordination mechanism and schedule of meetings for adaptation planning																
	a	Possible revision of by-laws in the light of the reforms that have taken place in the Ministry of Environmental Protection	1	2	3	4	5	6	7	8	9	10	11	12	UNDP and MEP	71300	\$3,800.00
	b	Manager, assistant and senior national experts of the project Programme specialist, NAP regional advisor	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	71400	\$5,733.33
	1.1.2: Define and establish an M&E framework for adaptation actions to track the effectiveness of adaptation efforts as well as finance flows																
a	This activity was implemented in 2023	1	2	3	4	5	6	7	8	9	10	11	12	UNDP			
	1.1.3: Build awareness of decision-makers and members of the coordination mechanism (the State Committee for Water Management, Ministry of Finance and Economy, Ministry of Environmental Protection, including the State Hydrometeorological Service and National Institute of Deserts, Flora, and Fauna) on climate change risks and good practices in adaptation planning. These workshops will enable the participants to make informed and better decisions on adaptation planning																
a	Detailed elaboration of the content and materials for the sixth and the last workshop from the series of workshops	1	2	3	4	5	6	7	8	9	10	11	12	UNDP and MEP	71200	\$2,000.00	

Output 1.2: Updating of the adaptation components of Turkmenistan's NDC 2020 supported	b	Conducting the last workshop in a series of workshops on climate change risks and best practices in adaptation planning with the assistance of an international consultant	1	2	3	4	5	6	7	8	9	10	11	12	UNDP and MEP	75700	\$10,000.00
			74200	\$1,500.00													
			71600	\$2,987.00													
			71400	\$5,733.33													
	c	Programme specialist, NAP regional advisor	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	60000	\$1,173.67
	d	Miscellaneous	1	2	3	4	5	6	7	8	9	10	11	12		74500	\$2,200.00
	Project terminal evaluation																
	a	Working meetings with partners on project implementation. Preparation of the report and presentation to UNDP and MEP	1	2	3	4	5	6	7	8	9	10	11	12	UNDP and MEP	71200	\$12,000.00
	71300	\$4,000.00															
	71600	\$6,975.71															
	b	Manager, assistant and senior national experts of the project Programme specialist, NAP regional advisor	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	71400	\$5,733.33
	60000	\$1,173.67															
1.2.1: Preparation of the nationally Determined Contribution (NDC) of Turkmenistan																	
a	Conducting research and working meetings in Turkmenistan for the elaboration of the report that includes (1) description of macro-climatic trends, potential CC impacts and vulnerabilities; (2) proposal of long-term goals for CC adaptation; (3) what are the gaps and barriers to achieving these goals; (4) short-term actions to achieve these goals. This task will be implemented with the assistance of international/national consultant(s)	1	2	3	4	5	6	7	8	9	10	11	12	UNDP and MEP	71200	\$36,000.00	
71300	\$5,700.00																
71600	\$5,342.86																
b	Presentation of interim results during working meetings and workshops	1	2	3	4	5	6	7	8	9	10	11	12		75700	\$10,000.00	
74200	\$1,500.00																
c	Manager, assistant and senior national experts of the project Programme specialist, NAP regional advisor	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	71400	\$17,200.00	
60000	\$3,521.00																
d	Miscellaneous	1	2	3	4	5	6	7	8	9	10	11	12		74500	\$2,514.00	
\$147,961.57																	

Outcome 2:
EVIDENCE BASE FOR ADAPTATION PLANNING IN THE WATER SECTOR STRENGTHENED

60000- Staff (Technical)	\$7,042
71300-National consultants	\$47,000
71400-Service contracts	\$34,400
71600 - Travel	\$8,183
74200-Communication and publications	\$9,000
72100 - Service providers (consulting comp	\$276,510
74500 - Miscellaneous	\$5,086
75700-Workshop and meetings	\$20,000
Total GCF	\$407,220,86

EXPECTED INTERIM RESULTS	PLANNED ACTIVITIES	TIMEFRAHE												RESPONSIBLE PARTIES	PLANNED BUDGET			
		January	February	March	April	May	June	July	August	September	October	November	December		Budget Code	Amount		
Output 2.1: Climate risks identified, assessed and prioritized	2.1.1: Conduct climate risk assessments on the water resources in Ashgabat and Dashoguz velayat using a multi-criteria analysis (MCA) that takes into account the unique impacts on particularly vulnerable groups including women	a	Conducting a climate risk assessment, according to the methodology and work plan approved by the national partner. This task will be performed with the support of the consulting company/consultant(s)	1	2	3	4	5	6	7	8	9	10	11	12	UNDP, MEP, SCWM, HA, HD	72100	\$92,925.00
				1	2	3	4	5	6	7	8	9	10	11	12			
				1	2	3	4	5	6	7	8	9	10	11	12			
				1	2	3	4	5	6	7	8	9	10	11	12			
		b	Prepare and conduct a workshop on verifying the results of climate change risk assessment for water resources at the subnational level in Ashgabat, as well as for the water and agricultural sectors in Dashoguz velayat	1	2	3	4	5	6	7	8	9	10	11	12	UNDP, MEP, SCWM, HA, HD	74200	\$1,500.00
				1	2	3	4	5	6	7	8	9	10	11	12			
		c	Manager, assistant and senior national experts of the project Programme specialist, NAP regional advisor	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	71400	\$5,733.33
				1	2	3	4	5	6	7	8	9	10	11	12			
		d	Miscellaneous	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	74500	\$2,813.00
				1	2	3	4	5	6	7	8	9	10	11	12			
		2.1.2: Analyze and prioritize climate risk assessments for action that consider economic, environmental and social costs and benefits, and the unique risks by vulnerable groups including women																
		a	Preparation of analytical reports on prioritization of climate risks. Working visits to the pilot regions of the project: Ashgabat and Dashoguz velayat. This task will be performed with the support of a consulting company/consultant(s)	1	2	3	4	5	6	7	8	9	10	11	12	UNDP, MEP, SCWM, HA, HD	72100	\$18,585.00
				1	2	3	4	5	6	7	8	9	10	11	12			
				1	2	3	4	5	6	7	8	9	10	11	12			
				1	2	3	4	5	6	7	8	9	10	11	12			
		b	Preparation of two reports on Dashoguz velayat and on the city of Ashgabat and presentation of results during the round table/seminar	1	2	3	4	5	6	7	8	9	10	11	12	UNDP, MEP, SCWM, HA, HD	75700	\$5,000.00
1	2			3	4	5	6	7	8	9	10	11	12					
c	Manager, assistant and senior national experts of the project Programme specialist, NAP regional advisor	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	71400	\$5,733.33		
		1	2	3	4	5	6	7	8	9	10	11	12					
2.1.3: Analyze regulatory policies and plans to identify entry points to integrate climate risk considerations																		
a	Familiarization with national development programs, conducting working meetings in Turkmenistan. This task will be performed with the support of a consulting company/consultant(s)	1	2	3	4	5	6	7	8	9	10	11	12	UNDP, MEP, SCWM, HA, HD	72100	\$35,000.00		
		1	2	3	4	5	6	7	8	9	10	11	12					
		1	2	3	4	5	6	7	8	9	10	11	12					
		1	2	3	4	5	6	7	8	9	10	11	12					
b	Development of a report, including recommendations on the implementation of issues related to climate risks in national policies and development plans	1	2	3	4	5	6	7	8	9	10	11	12	UNDP, MEP, SCWM, HA, HD	75700	\$5,000.00		
		1	2	3	4	5	6	7	8	9	10	11	12					
c	Presentation of results to stakeholders during the workshop	1	2	3	4	5	6	7	8	9	10	11	12	UNDP, MEP, SCWM, HA, HD	74200	\$1,500.00		
		1	2	3	4	5	6	7	8	9	10	11	12					
d	Manager, assistant and senior national experts of the project Programme specialist, NAP regional advisor	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	71400	\$5,733.33		
		1	2	3	4	5	6	7	8	9	10	11	12					
2.1.4: Conduct financial study of national investments of Turkmenistan into adaptation measures																		
a	Elaboration of methodology and undertaking research with support of the national consultant. Findings shall be presented in the form of analytical report	1	2	3	4	5	6	7	8	9	10	11	12	UNDP and MEP	71300	\$12,000.00		
		1	2	3	4	5	6	7	8	9	10	11	12					

Output 2.2: Adaptation options identified, budgeted, prioritized and supported by concept notes.

2.2.1: Conduct a survey of indigenous adaptation practices		1	2	3	4	5	6	7	8	9	10	11	12			
a	Elaboration of methodology for the implementation of this task													UNDP and MEP	71300	\$6,000.00
b	Working trips to the regions of Turkmenistan to identify and document local adaptation practices in various landscapes, including flat, mountainous and desert areas. This task will be performed by a national consultant.													UNDP, MEP, SCWM, HA, HD	71600	\$2,500.00
c	Preparation of a report with an overview of examples of climate change adaptation from pilot regions and recommendations for replicating the experience in all regions of Turkmenistan													UNDP, MEP, SCWM, HA, HD	71300	\$6,000.00
d	Manager, assistant and senior national experts of the project Programme specialist, NAP regional advisor													UNDP	71400	\$1,500.00
															60000	\$5,733.33
																\$1,173.67
2.2.2: Develop and prioritize adaptation themes and actions for Ashgabat and Dashoguz that are informed by stakeholder consultations and the ranked climate risks (according to point 2.1.2)																
a	Elaboration of methodology, working meetings in Ashgabat, Dashoguz velayat. This task will be performed with the support of an international consulting company and national consultants													UNDP, MEP, SCWM, HA, HD	72100	\$35,000.00
b	Development of methodological guidelines to identify topics and actions for adaptation, as well as to determine priorities for planning adaptation activities. Preparation of the first version of the report, which presents the criteria and priority topics and actions of investments in adaptation.													UNDP, MEP, SCWM, HA, HD	71300	\$7,000.00
c	Presentation of results to stakeholders during the workshop													UNDP, MEP, SCWM, HA, HD	75700	\$5,000.00
d	Preparation of the final version of methodological guidelines and a report													UNDP, MEP, SCWM, HA, HD	74200	\$1,500.00
e	Manager, assistant and senior national experts of the project Programme specialist, NAP regional advisor													UNDP, MEP, SCWM, HA, HD	72100	\$15,000.00
															71300	\$3,000.00
															71400	\$5,733.33
															60000	\$1,173.67
2.2.3: Develop 2 concept notes that address the top priority adaptation options for Ashgabat and Dashoguz																
a	Working meetings with national partners. This task will be performed with the support of an international consulting company and national consultants													UNDP, MEP, SCWM, HA, HD	72100	\$80,000.00
b	Development of 2 conceptual notes, which consider priority adaptation options for Ashgabat and Dashoguz velayat													UNDP, MEP, SCWM, HA, HD	71300	\$8,000.00
c	Presentation of results to stakeholders during the workshop													UNDP, MEP, SCWM, HA, HD	75700	\$5,000.00
d	Miscellaneous													UNDP	74200	\$1,500.00
e	Manager, assistant and senior national experts of the project Programme specialist, NAP regional advisor													UNDP	74500	\$2,273.00
															71400	\$5,733.33
															60000	\$1,173.67
\$407,220.86																

Outcome 3:
CAPACITY FOR ADAPTATION PLANNING STRENGTHENED

60000- Staff (Technical)	\$7,042
71400- Service contracts	\$34,336
71600 - Travel	\$10,800
72100 - Service providers (consulting comp)	\$178,573
74200-Communication and publications	\$54,250
74500 - Miscellaneous	\$5,098
75700-Workshop and meetings	\$99,720
Total GCP	\$389,818.60

EXPECTED INTERIM RESULTS	PLANNED ACTIVITIES	TIMEFRAME												RESPONSIBLE PARTIES	PLANNED BUDGET Budget Code	Amount		
		January	February	March	April	May	June	July	August	September	October	November	December					
Output 3.1: The capacity of national adaptation and water planners enhanced	3.1.1: Assess the capacity needs of the Coordination Mechanism and the MEP as it relates to understanding and utilizing climate information to conduct adaptation planning	a	1	2	3	4	5	6	7	8	9	10	11	12	UNDP, MEP, SCWM, HA, HD	72100	\$25,236.96	
		b	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	74200	\$3,000.00	
		c	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	72100	\$6,509.24	
		d	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	71400	\$8,584.00	
		e	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	60000	\$1,760.50	
		3.1.2: Training the MEP on the use of their meteorological, hydrological and ecological monitoring equipment																
		a	1	2	3	4	5	6	7	8	9	10	11	12	UNDP, MEP, SCWM	72100	\$24,000.00	
			1	2	3	4	5	6	7	8	9	10	11	12		75700	\$18,720.00	
			1	2	3	4	5	6	7	8	9	10	11	12		74200	\$1,500.00	
		3.1.3: Training on how to integrate adaptation into water planning delivered																
		a	1	2	3	4	5	6	7	8	9	10	11	12	UNDP and MEP			
		3.1.4: Conduct capacity development programme of trainers to support the mainstreaming of adaptation techniques and practices																
		a	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	72100	\$10,815.84	
b	1	2	3	4	5	6	7	8	9	10	11	12	UNDP, MEP, SCWM, HA, HD	72100	\$5,407.92			
c	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	75700	\$6,000.00			
	1	2	3	4	5	6	7	8	9	10	11	12		74200	\$4,000.00			

	d	Preparation of a report on the work done with recommendations for further capacity development activities in the field of adaptation to climate change in the water sector (velayat, etrap). Combined report with 3.1.1.	1	2	3	4	5	6	7	8	9	10	11	12	UNDP, MEP, SCWM, HA, HD	72100	\$1,802.64
	e	Manager, assistant and senior national experts of the project Programme specialist, NAP regional advisor	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	71400	\$8,584.00
																60000	\$1,760.50
	Support national partner in organization of international and national environmental activities																
	a	Technical assistance in organization and delivery of events	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	74200	\$3,000.00
	Annual Project Board meeting (validation of results for the reporting period, discussion of ongoing and planned activities)																
	a	Annual Project Board meeting: validation of results for the reporting period, discussion of ongoing and planned activities)	1	2	3	4	5	6	7	8	9	10	11	12	UNDP, MEP, SCWM, Mejlis, HD and HA	75700	\$6,000.00
	b	Miscellaneous	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	74200	\$1,500.00
																74500	\$1,449.00
	Output 3.2: Private sector engaged in adaptation activities in the water resources																
	3.2.1: Private sector focused workshops will be designed and delivered a wide group of stakeholders that will aim to be gender balanced and include vulnerable groups																
	a	Development of the concept and structure of a series of 12 workshops for private sector with demonstration of opportunities and benefits for companies in implementing adaptation activities. This task will be performed with the support of the consultancy company/consultant(s)	1	2	3	4	5	6	7	8	9	10	11	12	UNDP, MEP, UIET	72100	\$31,500.00
	b	Preparation and delivery of 12 one-day workshops in Ashgabat and Dashgouz velayat	1	2	3	4	5	6	7	8	9	10	11	12	UNDP, MEP, UIET	71600	\$10,800.00
	c	Printing and publications	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	75700	\$48,000.00
	d	Manager, assistant and senior national experts of the project Programme specialist, NAP regional advisor	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	72100	\$42,000.00
																74200	\$9,000.00
																71400	\$5,722.67
																60000	\$1,173.67
	3.2.2: Design and produce practical adaptation information products for consumption by the private sector and civil society																
	a	Development and design of information materials in line with the concept and thematic topics of a series of workshops (3.2.1). This task will be performed with the support of the consultancy company/consultant(s)	1	2	3	4	5	6	7	8	9	10	11	12	UNDP, MEP, UIET	72100	\$31,500.00
	b	Publication of information materials for (3.2.1)	1	2	3	4	5	6	7	8	9	10	11	12	UNDP, MEP, UIET	74200	\$30,000.00
	c	Manager, assistant and senior national experts of the project Programme specialist, NAP regional advisor	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	71400	\$5,722.67
																60000	\$1,173.67
	3.2.3: Private sector and civil society dialogues with representatives of the governmental agencies (on a quarterly basis)																
	a	Delivery of quarterly working meetings between the Government of Turkmenistan and representatives of private sector and civil society on climate change issues; preparation of reports based on results of meetings	1	2	3	4	5	6	7	8	9	10	11	12	PM, PA, SNEs	75700	\$9,000.00
	b	Manager, assistant and senior national experts of the project Programme specialist, NAP regional advisor	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	74200	\$2,250.00
																71400	\$5,722.67
																60000	\$1,173.67
	c	Miscellaneous	1	2	3	4	5	6	7	8	9	10	11	12	UNDP	74500	\$2,200.00
																	\$389,818.60

Project management costs

P.M. PA	1	2	3	4	5	6	7	8	9	10	11	12	71400 - Service contracts	\$17,618.00
Staff Local Travel	1	2	3	4	5	6	7	8	9	10	11	12	71600 - Travel	\$1,000.00
Office expenses for the project team	1	2	3	4	5	6	7	8	9	10	11	12	72500 - Office supplies	\$500.00
Internet and mobile communication services	1	2	3	4	5	6	7	8	9	10	11	12	72400 - Communications and equipment	\$3,102.00
Office rental, other expenses	1	2	3	4	5	6	7	8	9	10	11	12	73100 - Office rental costs	\$0.00
Professional Services	1	2	3	4	5	6	7	8	9	10	11	12	74100 - Professional services	\$2,000.00
Miscellaneous	1	2	3	4	5	6	7	8	9	10	11	12	74500 - Miscellaneous	\$12,000.00
													GCF	\$36,220.00
													Total:	\$981,221.03
													\$981,221.03	

Agreed:




Ministry of Environmental Protection of Turkmenistan

Agreed:



UNDP in Turkmenistan

Abbreviations:

- | | |
|---|--|
| PM – project manager | MEP - Ministry of d Environment Protection of Turkmenistan |
| P.A - project assistant | HA – Ashgabat city municipality |
| SNE - Senior National Experts | HD – Dashoguz velayat municipality |
| IC - International Consultant | SCWM - State Committee on Water Management |
| NC - National Consultant | GCF - Green Climate Fund |
| PS - UNDP Programme Specialist | NAP - National Adaptation Planning |
| UNDP - United Nations Development Programme | |